



INTRODUCING THE NEW POSTGRADUATE COORDINATOR FOR THE  
DEPARTMENT OF OTOLARYNGOLOGY – DR DAVID SLY

David has recently taken over the role of postgraduate coordinator from Assoc. Prof Gary Rance and will be attending to all matters relating to Research Higher Degree students as well as continuing in his role as coordinator for AMS and UROP students. (Gary will continue to take care of Honours students). David's role will encompass the following areas:

- Ensure students have access to research and supervision resources.
- Support PhD candidates and supervisors in timely completion.
- Ensure postgraduate supervisors are adequately trained.
- Resolve postgraduate student grievances.
- Recruit the highest quality research postgraduates.
- Give prospective postgraduates advice on admission. requirements, expectations, research areas and supervisors.
- Provide information on scholarships to prospective and current research postgraduates (conditions, eligibility, and dates).
- Work with the Teaching Committee and Student and Academic Services Officer to improve:
  - ~ The profile of our research to prospective students (via website and greater presence on campus)
  - ~ Student experience (publicise student activities, achievements etc.)

If you would like to contact David, you can reach him on 9929 8281 or email [dsly@unimelb.edu.au](mailto:dsly@unimelb.edu.au)



INTRODUCING THE NEW STUDENT & ACADEMIC SERVICES OFFICER FOR  
THE DEPARTMENT OF OTOLARYNGOLOGY – MS ANNIE CRUSE

Annie has recently taken over part of Kimberley's role as Student and Academic Services Officer and is available Mondays, Tuesdays and Thursdays. In this role Annie will take care of the following matters within the Department:

- Provide information and advice to prospective students about postgraduate programs.
- Provide advice on University policy and procedures to staff, supervisors and students.
- Be the first point of contact for current students.
- Provide support and admin for all students across the department.
- Provide admin support for the clinical course and the Postgraduate Coordinator.
- Maintain and update the Department's promotional material and handbooks.
- Work closely with the Postgraduate Coordinator to promote research opportunities within the Department.

You can contact Annie on 9929 8749 (School of Audiology) or email [acruse@unimelb.edu.au](mailto:acruse@unimelb.edu.au)